



Universal Service Administrative Company
Schools & Libraries Division

Attachment A

Administrator's Decision on Appeal - Funding Year 2000-2001

March 27, 2001

John Bulger
Columbia Heights School District 13
1400 49th Avenue NE
Columbia Heights, MN 55421

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APR 26 2001

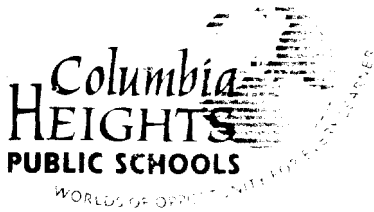
FCC MAIL ROOM

Re: Billed Entity Number: 133628
471 Application Number: 102359
Funding Request Number(s): 2 unnumbered
Your Correspondence Dated: June 19, 2000

After thorough review and investigation of all relevant facts, the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company ("USAC") has made its decision in regard to your appeal of SLD's Year Three Funding Commitment Decision for the Application Number indicated above. This letter explains the basis of SLD's decision. The date of this letter begins the 30-day time period for appealing this decision to the Federal Communications Commission ("FCC"). If your letter of appeal included more than one Application Number, please note that for each application for which an appeal is submitted, a separate letter is sent.

Funding Request Number: 2 unnumbered
Decision on Appeal: **Denied in full**
Explanation:

- Your appeal letter states the missing information for these two funding requests was an oversight. One request was missing the category of service and the other was missing the Form 470 Application Number.
- Your original request did not include pertinent information relating to the amount of funding requested. On your original Form 471 Item 11 of Block 5 for 1 funding request and Item 12 of Block 5 for another were left blank. This omission resulted in these requests being returned to you for failing the program's minimum processing standards. Please note that the accuracy and completeness of the information submitted on the Form 471 is solely the responsibility of the applicant. Your submission of a corrected Block 5 on June 19, 2000, was after the January 19th, 2000 deadline for submitting a properly completed Form 471. Therefore, your completed



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DISTRICT CENTER

1440 49th Avenue NE • Columbia Heights, MN 55421

763-528-4500 phone • 763-528-4501 fax

www.colheights.k12.mn.us

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Date April 23, 2001

Federal Communications Commission
Office of the Secretary
445 12th Street, S.W.,
Room TW-A3254
Washington, DC 2055

In the matter of: Request for Review by Columbia Heights School District 13 of
Decision of Universal Service Administrator. (Reference FCC Docket Nos. 97-21 and
96-45.)

Dear Sir:

Columbia Heights (Billed Entity Number 133628) would like to appeal SLD's denial of
it's appeal for rejecting two Funding Requests in Year 3 (7/1 2000 – 6/30/2001)
applications - Application # 202359. Attached is a copy of the appeal denial (Attachment
A)

One of the Funding Request was rejected because the District did not indicate in Block 5,
Item 11 of the application the service type. The second Funding Request was rejected
because the District did not supply FORM 470 application # in Item 12 of Block 5.
(Attachment B). The SLD notified the District of the missing information and it's
rejection. The District appealed the rejection on June 19, 2000 (Attachment 3) and
provided the missing information . The appeal was denied in the letter dated March 27,
2001.

The District is appealing SLD's denial because it believes that the information was
missed due to an oversight when the District decided to switch from electronic data entry
to manual submission of FORM 471. Attachment 4 is a copy of the data that was entered
electronically (where both the information was provided).

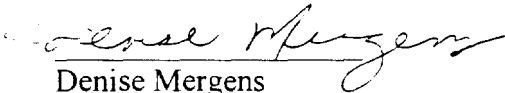
In the case of missing service type information for one of the Funding Request, we
believe that the supporting attachment provided with the application provides sufficient
information to conclude that the service type was Internal Connections. In the case of the
second Funding Request, a review of the other Funding Requests would show that all of
the Requests had the same FORM 470 Application#. Finally, during the data entry
process, the District had been given the opportunity to correct either missing or incorrect
information but were never given the chance to provide the two missing information.
districts.

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List A B C D E

We believe that the denial of the request would penalize the District by more than \$150,000 and consider it to be harsh for having overlooked to provide one missing piece of data for each of the rejected Funding Request.

We request that the FCC overturn the SLD's denial of our appeal and rule in favor of the District.

Sincerely,

A handwritten signature in dark ink, appearing to read "Denise Mergens", is written over a horizontal line.

Denise Mergens
Director-Business Services
Columbia Heights Public Schools
1400 49th Avenue NE
Columbia Heights, MN 55421

Block 5 is considered to be outside of the funding window for year three. Unfortunately, the SLD is unable to waive the minimum processing standards or the January 19th, 2000 deadline for submitting a completed Form 471. Consequently, your requests will not be data entered and considered for funding and your appeal is denied in full.

If you believe there is a basis for further examination of your application, you may file an appeal with the Federal Communications Commission, Office of the Secretary, 445 12th Street, SW, Room TW-A325, Washington, DC 20554. Please reference CC Docket Nos. 96-45 and 97-21 on the first page of your appeal. Before preparing and submitting your appeal, please be sure to review the FCC rules concerning the filing of an appeal of an Administrator's Decision, which are posted on the website at <www.universalservice.org>. **You must file your appeal with the FCC no later than 30 days from the date on this letter for your appeal to be filed in a timely fashion.**

We thank you for your continued support, patience, and cooperation during the appeal process.

Schools and Libraries Division
Universal Service Administrative Company

Applicant's Form Identifier CH0013
 Contact Person John Bulger Phone Number 612-586-4525

Block 5: Discount Funding Request(s)

Block 5, page ____ of ____

Instructions: Use one Block 5 page for **EACH** service (Funding Request Number) for which you are requesting discounts.
 Make as many copies of this page as necessary, and number the completed pages to assure that they are all processed correctly.

FRN # _____ (to be assigned by administrator)

11 Category of Service (only ONE category should be checked) <input type="radio"/> Telecommunications Service <input type="radio"/> Internet Access <input type="radio"/> Internal Connections	15 Contract Number (if available, use "T" if tariffed services, "MTM" if month to-month services as described in Instructions) <u>4</u> 16 Billing Account Number (e.g., billed telephone number) <u>N/A</u>									
12 Form 470 Application Number (15 digits) <u>657630000106324</u>	17 Allowable Contract Date (mm/dd/yyyy, based on Form 470 filing)									
13 SPIN - Service Provider Identification Number (9 digits) <u>143009285</u>	18 Contract Award Date (mm/dd/yyyy) <u>1/1/99</u> 19 Service Start Date (mm/dd/yyyy) <u>7/1/99</u>									
14 Service Provider Name <u>T.I.E.S.</u>	20 Contract Expiration Date (mm/dd/yyyy) <u>12/30/00</u> <u>6-30-01</u>									
21 Description of This Service: You MUST attach a description of the service, including a breakdown of components and costs, plus any relevant brand names. Label this description with an Attachment #, and note number in space provided below. Attachment # <u>7</u>										
22 Entity/Entities Receiving This Service: a. If the service is site-specific (provided to one site and not shared by others), list the Entity Number of the entity from Block 4 receiving this service : _____ b. If the service is shared by all entities on a Block 4 worksheet, list the worksheet number (e.g., A-1): <u>A-1</u>										
23 Calculations										
Recurring Charges					One-Time Charges			Total Charges		
A	B	C	D	E	F	G	H	I	J	K
Monthly \$ charges (total amount per month for service)	How much of the \$ amount in (A) is ineligible?	Eligible monthly pre-discount amount (A minus B)	# of months service provided in program year	Annual pre-discount \$ amount for eligible recurring charges (D x C)	Annual non-recurring (one-time) \$ charges	How much of the \$ amount in (F) is ineligible?	Annual eligible pre-discount \$ amount for one-time charges (F minus G)	Total program year pre-discount \$ amount (E + H)	% discount (from Block 4 Worksheet)	Funding Commitment \$ Request (J x I)
-	-	-	-	-	178,932	-	178,932	178,932	53%	94,833

June 19, 2000

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Letter of Appeal
Schools and Libraries Division
Box 125 – Correspondence Unit
80 South Jefferson Road,
Whippany, NJ 07981

RE: Appeal of SLD's denial of funding request for Columbia Heights Public Schools
(Billed Entity # 133628) E-Rate funding for third program year - Application # 202359.

Dear Sir:

Columbia Heights Public Schools would like to appeal rejection of funding requests by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company for services for Funding Year 3: 07/01/2000 – 6/30/2001. The rejection letter identified missing information for two Block 5 Funding Requests as follows:

Applicant's Form Identifier: CH0013
Form 471 Application Number: 202359

BLOCK 5 FUNDING REQUEST:

Service Provider Identification Number (SPIN) (Item 13): 143009285
Service Provider Name (Item 14): T.I.E.S.
Percent Discount (Item 23, Column J): 53
Funding Commitment Request (Item 23, Column K): \$94,833.00
Rejection Reason: Block 5, Item 11, Category of Service is blank.

(The Category of Service for the above Item is Internal Connections)

Service Provider Identification Number (SPIN) (Item 13): 143018189
Service Provider Name (Item 14): Bloomington Electric
Co.
Percent Discount (Item 23, Column J): 53
Funding Commitment Request (Item 23, Column K): \$55,120.00
Rejection Reason: Block 5, Item 12, Form 470 Application Number is blank.

(Form 470 Application Number for the above Item is 657630000106324)

The District apologizes for the oversight and has attached the corrected sheets for the two items. The District requests that the SLD re-instate the requests given the information.

If there are any questions or if additional information is needed, please feel free to contact me at 612-586-4505 ext 2545 or via E-mail at Johnb@colheights.k12.mn.us.

Sincerely,

John Bulger
Director-Business Services
Columbia Heights Public Schools
1400 49th Ave. NE
Columbia Heights, MN 55421

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FCC Form 471

Services Ordered and Certification Form

FCC MAIL ROOM SLD

Applicant's Form Identifier: ch0013

Entity Number: 133628

Contact Person: John Bulger

Phone Number: (612) 586-4525

Bottom

Block 5 Display

FRN: 357523	11. Category of Service: INTERNAL CONNECTIONS	12. 470 application Number 657630000106324
13. SPIN: 143018065	14. Service Provider Name: Ridgedale Electric, Inc.	
15. Contract Number: na	16. Billing Account Number:	17. Allowable Contract Dat 06/09/1998
18. Contract Award Date: 03/23/1999	19. Service Start Date: 07/01/1999	20. Contract Expiration Dat 09/30/2000
21. Attachment #: 1	22. Block 4 Worksheet No.: 173853	
23a. Monthly Charges: \$0.00	23b. Ineligible monthly amt.: \$0.00	23c. Eligible monthly amt.:
23d. Number of months of service: 3	23e. Annual pre-discount amount for eligible recurring charges (2 \$0.00	
23f. One-time charges: \$255,000.00	23g. Ineligible one-time amt: \$0.00	
23h. Annual pre-discount amount for eligible one-time charges (23f - 23g): \$255,000.00		
23i. Total program year pre-discount amount (23e + 23h): \$255,000.00	23j. % discount (from Bloc	
23k. Funding Commitment Request (23i x 23j): \$135,150.00		

FRN: 357941	11. Category of Service: INTERNAL CONNECTIONS	12. 470 application Number 657630000106324
13. SPIN: 143018189	14. Service Provider Name: Bloomington Electric Company	
15. Contract Number: na	16. Billing Account Number:	17. Allowable Contract Dat 06/09/1998
18. Contract Award Date: 03/09/1999	19. Service Start Date: 07/01/1999	20. Contract Expiration Dat 07/01/2000
21. Attachment #: 2	22. Block 4 Worksheet No.: 173853	
23a. Monthly Charges: \$0.00	23b. Ineligible monthly amt.: \$0.00	23c. Eligible monthly amt.:
23d. Number of months of service: 1	23e. Annual pre-discount amount for eligible recurring charges (2 \$0.00	
23f. One-time charges: \$104,000.00	23g. Ineligible one-time amt: \$0.00	
23h. Annual pre-discount amount for eligible one-time charges (23f - 23g): \$104,000.00		
23i. Total program year pre-discount amount (23e + 23h): \$104,000.00	23j. % discount (from Bloc	
23k. Funding Commitment Request (23i x 23j): \$55,120.00		

FRN: 358144	11. Category of Service: INTERNAL CONNECTIONS	12. 470 application Number 657630000106324
13. SPIN: 143005385	14. Service Provider Name: GE Capital IT Solutions	
15. Contract Number: na	16. Billing Account Number:	17. Allowable Contract Dat 06/09/1998
18. Contract Award Date: 03/26/1999	19. Service Start Date: 07/01/1999	20. Contract Expiration Dat 07/01/2001
21. Attachment #: 3	22. Block 4 Worksheet No.: 173853	
23a. Monthly Charges: \$0.00	23b. Ineligible monthly amt.: \$0.00	23c. Eligible monthly amt.:
23d. Number of months of service: 12	23e. Annual pre-discount amount for eligible recurring charges (2 \$0.00	
23f. One-time charges: \$112,913.00	23g. Ineligible one-time amt: \$0.00	
23h. Annual pre-discount amount for eligible one-time charges (23f - 23g): \$112,913.00		
23i. Total program year pre-discount amount (23e + 23h): \$112,913.00	23j. % discount (from Bloc	
23k. Funding Commitment Request (23i x 23j): \$59,843.89		

FRN: 358246	11. Category of Service: INTERNAL CONNECTIONS	12. 470 application Number 657630000106324
13. SPIN: 143016661	14. Service Provider Name: All State Communications, Inc.	
15. Contract Number: na	16. Billing Account Number:	17. Allowable Contract Dat 06/09/1998
18. Contract Award Date: 03/26/1999	19. Service Start Date: 07/01/1999	20. Contract Expiration Dat 07/01/2000
21. Attachment #: 4	22. Block 4 Worksheet No.: 173853	
23a. Monthly Charges: \$0.00	23b. Ineligible monthly amt.: \$0.00	23c. Eligible monthly amt.:
23d. Number of months of service: 1	23e. Annual pre-discount amount for eligible recurring charges (2 \$0.00	
23f. One-time charges: \$308,410.00	23g. Ineligible one-time amt: \$0.00	
23h. Annual pre-discount amount for eligible one-time charges (23f - 23g): \$308,410.00		
23i. Total program year pre-discount amount (23e + 23h): \$308,410.00		23j. % discount (from Bloc
23k. Funding Commitment Request (23i x 23j): \$163,457.30		

FRN: 358586	11. Category of Service: TELCOMM SERVICES	12. 470 application Number 657630000106324
13. SPIN: 143001158	14. Service Provider Name: USLink, Inc.	
15. Contract Number: na	16. Billing Account Number:	17. Allowable Contract Dat 06/09/1998
18. Contract Award Date: 03/23/1999	19. Service Start Date: 07/01/1999	20. Contract Expiration Dat 04/11/2001
21. Attachment #: 5	22. Block 4 Worksheet No.: 173853	
23a. Monthly Charges: \$2,565.00	23b. Ineligible monthly amt.: \$0.00	23c. Eligible monthly amt.:
23d. Number of months of service: 10	23e. Annual pre-discount amount for eligible recurring charges (2 \$25,650.00	
23f. One-time charges: \$0.00	23g. Ineligible one-time amt: \$0.00	
23h. Annual pre-discount amount for eligible one-time charges (23f - 23g): \$0.00		
23i. Total program year pre-discount amount (23e + 23h): \$25,650.00		23j. % discount (from Bloc
23k. Funding Commitment Request (23i x 23j): \$13,594.50		

FRN: 358735	11. Category of Service: TELCOMM SERVICES	12. 470 application Number 657630000106324
13. SPIN: 143009285	14. Service Provider Name: TIES (Technology and Information Educati Services)	
15. Contract Number: na	16. Billing Account Number:	17. Allowable Contract Dat 06/09/1998
18. Contract Award Date: 01/01/1999	19. Service Start Date: 07/01/1999	20. Contract Expiration Dat 06/30/2001
21. Attachment #: 6	22. Block 4 Worksheet No.: 173853	
23a. Monthly Charges: \$1,383.00	23b. Ineligible monthly amt.: \$0.00	23c. Eligible monthly amt.:
23d. Number of months of service: 12	23e. Annual pre-discount amount for eligible recurring charges (2 \$16,596.00	
23f. One-time charges: \$0.00	23g. Ineligible one-time amt: \$0.00	
23h. Annual pre-discount amount for eligible one-time charges (23f - 23g): \$0.00		
23i. Total program year pre-discount amount (23e + 23h): \$16,596.00		23j. % discount (from Bloc
23k. Funding Commitment Request (23i x 23j): \$8,795.88		

FRN: 358899	11. Category of Service: INTERNAL CONNECTIONS	12. 470 application Number 657630000106324
13. SPIN: 143009285	14. Service Provider Name: TIES (Technology and Information Educati Services)	
15. Contract Number: na	16. Billing Account Number:	17. Allowable Contract Dat 06/09/1998
18. Contract Award Date: 01/01/1999	19. Service Start Date: 07/01/1999	20. Contract Expiration Dat 12/30/2000
21. Attachment #: 7	22. Block 4 Worksheet No.: 173853	
23a. Monthly Charges: \$0.00	23b. Ineligible monthly amt.: \$0.00	23c. Eligible monthly amt.:
23d. Number of months of service: 6	23e. Annual pre-discount amount for eligible recurring charges (2 \$0.00	
23f. One-time charges: \$178,932.00	23g. Ineligible one-time amt: \$0.00	
23h. Annual pre-discount amount for eligible one-time charges (23f - 23g): \$178,932.00		
23i. Total program year pre-discount amount (23e + 23h): \$178,932.00		23j. % discount (from Bloc
23k. Funding Commitment Request (23i x 23j): \$94,833.96		

Top